

## **REVISED BYLAWS OF THE LAKE SAWYER COMMUNITY CLUB, INC.**

(Approved and Effective on January 22, 2014)

### **ARTICLE I – NAME**

The name of the Corporation shall be **Lake Sawyer Community Club, Inc.** hereafter referred to as “the Club” or “LSCC”.

### **ARTICLE II – PURPOSE**

The purpose of the LSCC is to bring together all Members in good standing to inform and discuss mutual problems, concerns and interests affecting our community, the Lake, and our surrounding environment.

### **ARTICLE III – MEMBERSHIP**

**Section 1:** Full Membership with voting privileges is open to those owning lots abutting on Lake Sawyer or its outlet, which are of a suitable size to build a single family dwelling according to the Building Codes of the City of Black Diamond. Full Membership is also open to tenants renting a home on the lake, the outlet, or a home with access through a community lot.

**Section 2:** Associate Membership is open to those having a vested interest in Lake Sawyer activities. Associate Members shall enjoy all privileges of the Club, with the exception of the right to vote or to hold an elective office. The dues for an Associate membership is the same as full membership; the Board of Trustees shall have the authority to approve Associate Memberships and set a limit on the number of Associate Memberships which may be accepted annually.

**Section 3:** Membership shall be granted upon payment of dues with a minimum age limit of 18.

**Section 4:** A member may resign from the Club at any time. Nonpayment of annual dues is automatic termination of Membership in the Club.

**Section 5:** Upon termination of any person’s Membership in the Club, he/she shall automatically forfeit any and all right, title, or interest in and to the Corporation’s property and assets.

#### **ARTICLE IV – MANAGEMENT**

The Clubhouse Manager shall be responsible for the management of the Clubhouse under the direction of the President and the Board of Trustees.

#### **ARTICLE V – OFFICERS & TRUSTEES**

**Section 1:** The Board of Trustees shall conduct the business and social affairs of the Club, and shall keep its Members advised of current issues that may or may not affect the quality of life at Lake Sawyer. There shall be nine Trustees, designated by the following titles: President, Vice President, Secretary, Treasurer, Trustee 1, Trustee 2, Trustee 3, Trustee 4, and Trustee 5. The outgoing President shall be Trustee 5 the following year, unless elected to another office.

**Section 2:** The Trustees shall be elected by the Members at the Annual Election Meeting in February. Two-year terms will be held by the following positions: President, Vice President, Secretary, Treasurer, and Trustee 5. The President and Secretary will be elected to a two year term in odd years and the Vice President and Treasurer will be elected to a two year term in even years. Trustee positions one through four will each be for two-year terms. Trustees one and three will be elected in odd years, and Trustees two and four will be elected in even years.

Nominations of candidates shall be presented at the Annual Election Meeting in February by the Nominating Committee, previously appointed by the President. Nominations may also be made from the floor by Members in good standing, and each candidate must also be a Member in good standing. A majority of more than half of the votes cast for any candidate shall cause his/her election. A majority of Members present at the Election Meeting may decide whether any Trustees may serve for more than one consecutive term.

**Section 3:** The President shall preside at all meetings of the Club and of the Board of Trustees; shall appoint all committees, and shall carry out all responsibilities assigned by these Bylaws and by the Board of Trustees.

**Section 4:** During the absence of the President, the Vice President shall perform the duties and have the powers of the President.

**Section 5:** The Secretary shall keep all records of the Club, send out notices of meetings and communications, record accurate minutes of all meetings, and keep an up-to-date file of current Members.

**Section 6:** The Treasurer shall keep all accounts of the Club and have charge of its funds. All funds shall be kept in a bank approved by the Board of Trustees and in the name of the Club, subject to withdrawal by check signed by the Treasurer, President, or Secretary.

All checks over \$1000 must be signed by at least two (2) authorized Officers.

**Section 7:** The Clubhouse Manager shall manage the affairs of the Clubhouse and shall report to the Board of Trustees. The Clubhouse Manager shall be appointed by the President, with ratification by 2/3 of the Board of Trustees.

**Section 8:** Vacancies in any elective office may be filled by appointment by the President, with ratification by 2/3 of the Board of Trustees. Those appointed shall serve for the remainder of the term.

**Section 9:** A special meeting for the removal of a Trustee may be called by the Board of Trustees, upon consent of the majority of the Board. Removal from office will be by a majority vote of the Board Members present at the meeting.

**Section 10:** All instruments of acquisition or conveyance of Corporation property, or evidence of indebtedness, shall be signed by the President, plus two members of the Board of Trustees.

#### **ARTICLE VI – BOARD OF TRUSTEES**

**Section 1:** The Board of the Trustees shall consist of nine Members: four Officers and five Trustees.

**Section 2:** A majority of the Board of Trustees shall constitute a quorum at any meeting of the Board of Trustees.

**Section 3:** The Board of Trustees may employ any personnel necessary, and for which funds are available, to aid in the maintenance, management and general operating expenses of the Clubhouse.

**Section 4:** Regular meetings of the Board of Trustees will be held monthly at a time and place designated by the President.

**Section 5:** All meetings of the Board of Trustees will be open to the public except that executive

sessions may be called to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of LSCC; subjects that tend to prejudice the reputation and character of any person, unless the person requests a public discussion; and matters, which by law, municipal charter or ordinances, are required to be confidential.

If exempted subjects are to be discussed at a meeting, the meeting must first be convened as a public meeting. The question of holding an executive session to discuss matters that are stated above shall be determined by a majority vote.

**Section 6:** All meetings involving personnel matters, possible litigation, and litigation will be handled by the Board of Trustees and closed to the public.

**Section 7:** Special meetings of the Board of Trustees may be called by the President, notice of which shall be given in sufficient time to permit Members to be present.

#### **ARTICLE VII – YEAR-END**

The year-end of the Club shall be December 31.

#### **ARTICLE VIII – DUES**

**Section 1:** Annual dues shall be in an amount established by the Board of Trustees for each family and/or single person household. All dues shall be payable on January 1 of each year, and considered delinquent if not received by the February meeting of the same year. No member shall be entitled to vote if his/her dues are not current.

**Section 2:** Any surplus funds remaining in the treasury upon the dissolution of this Corporation shall be prorated and distributed to the Members in good standing as of six (6) months prior to the date of dissolution, according to the wishes of the majority.

#### **ARTICLE IX – EXPENDITURES AND ASSESSMENTS**

**Section 1:** Operating expenses of the Club shall be approved by the Board of Trustees. The Officers, Trustees and/or any paid employees of the Club may not obligate the Club in excess of any approved expenditure.

**Section 2:** Assessments, as approved by the total Membership, utilizing absentee ballots, may be levied for special purposes following 30-day written notice to the Membership. Acceptance or rejection of an assessment shall be established by a 75% majority of the votes cast.

**Section 3:** Absentee ballots will be used as provided by these Bylaws. When an absentee ballot is used, acceptance or rejection of an issue will be determined by a simple majority of total votes cast.

#### **ARTICLE X – MEETINGS**

**Section 1:** The Annual Election Meeting of the Members of the Club shall be held in February at a time and place as designated by the Board of Trustees. Additional meetings of the Members may be held as needed.

**Section 2:** A majority of the voting Members present at a meeting shall constitute a quorum. Any action taken at a meeting shall require a majority vote of those present, except any action involving special expenditures or assessments.

**Section 3:** All meetings of the Members of the Club will be conducted in accordance with Robert's Rules of Order.

#### **ARTICLE XI – AMENDMENTS**

These Bylaws may be amended at any meeting of the Club by a majority vote of the Members, providing written notice of the proposed changes have been mailed to each Member, indicating the date of the meeting and the proposed amendment or amendments to be considered.

#### **ARTICLE XII – TABULATION OF VOTES**

The President shall appoint a committee of three Members to tabulate all votes, including absentee ballots, which must be in the hands of the Secretary by the specified date.